

# DIRECT DEBIT SCHEDULE 2017 - 18

**DUO offers a direct debit arrangement for all customers.** A direct debit is an automatic transaction that transfers money electronically from your account to pay for your services.

If you currently pay your DUO account by cheque, money order or cash, you can bypass bank fees, time spent travelling and other costs simply by taking up the direct debit option. You can opt out of the system at any time by choosing other electronic options available such as credit card and BPay payments.

## How does the Direct Debit Payment Option work?

- Direct debits are processed three weeks after your account is generated and always on a Thursday (except for public holidays).
- Direct debits are processed on the days as per the accounts calendar but are not entirely restricted to these dates. For example, if you would prefer to pay your account on a fortnightly basis you can opt to do this simply by letting us know.
- You decide if you want to pay your account in full every time or in cases of large balances, you can choose to pay in instalments.
- Your receipt will appear in your nominated bank account as soon as the direct debit is processed.

## Want to know more?

Contact the Finance Team on 6287 2870 or email [finance@duo.org.au](mailto:finance@duo.org.au)

## 2017 - 18 SCHEDULE (All dates below fall on Thursdays)

02 November 2017  
30 November 2017  
04 January 2018  
25 January 2018  
01 March 2018  
29 March 2018  
26 April 2018  
24 May 2018  
21 June 2018  
19 July 2018  
16 August 2018  
13 September 2018  
11 October 2018  
08 November 2018  
06 December 2018

